**Email to provide notice of renovations**

Hi (tenants name)

As part of our continued effort to keep the building well maintained, we will be carrying out renovations over the next (week / month / term).

If we need access to your unit, we will notify you 24 hours in advance.

We appreciate your support, and are aware that there may be excessive noise, smells, and disruptions during the renovation period.

Thank you

(your name)